



# Nayax Credit Card Reader

## Vending Machine

## Installation Guide



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## Introduction

Welcome to the Kiwikrane Nayax Vending Machine Reader Guide.

The information in the guide assumes you have already read the comprehensive Crane Installation & Nayax Guide and understand how NAYAX works.

## Materials Included In Installation Package From Kiwikrane

- 1 x Nayax Oynx Unit
- 1 x Nayax – VPOS Touch MDB Cable
- 1 x Nayax Vending Mounting Adaptor
- 1 x Nayax Arial Cable
- 1 x Perspex Sheet (To cover the reader on the outside of the vending machine)
- 4 x M6 Bolt
- 4 x M6 Washer
- 4 x M6 Nut
- 4 x M7 Nut
- Nayax FOB (If you haven't already been issued one)

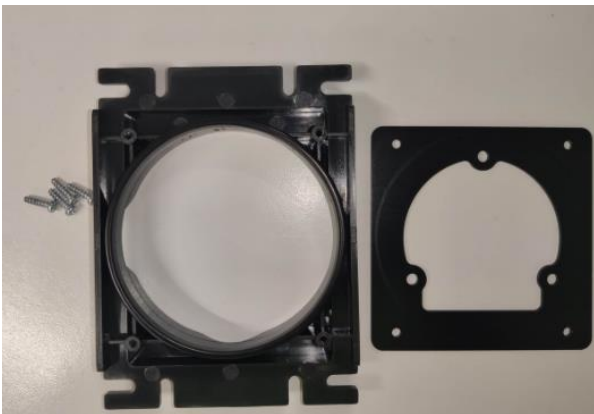
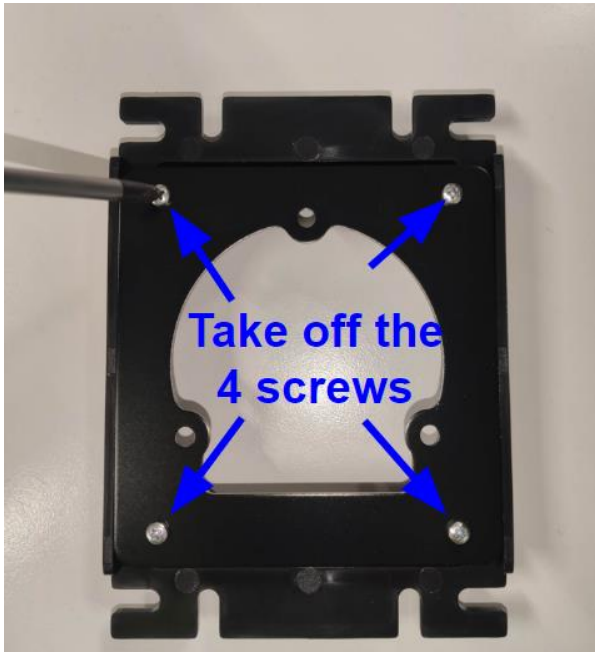
## Equipment A Franchisee Needs To Supply

To Install the Nayax Unit a franchisee needs:

- Corded or cordless drill & 10mm drill bit
- Socket Set
- Black Duct tape
- Marker Pen

## #1 – Disassemble Nayax Unit and Mount then reassemble with Nayax Reader

Step #1 – Take off the four screws from the mount and disassemble.



Step #2 – Remove the three screws from the back of the Nayax Reader.



Step #2 – Reassemble the Reader and Mount



## #2 – Turn Off The Vending Machine

Turn off or unplug the vending machine.

## #3 – Install the Antenna

Step # 1 - Drill a hole in the roof of the vending machine on the right hand side.

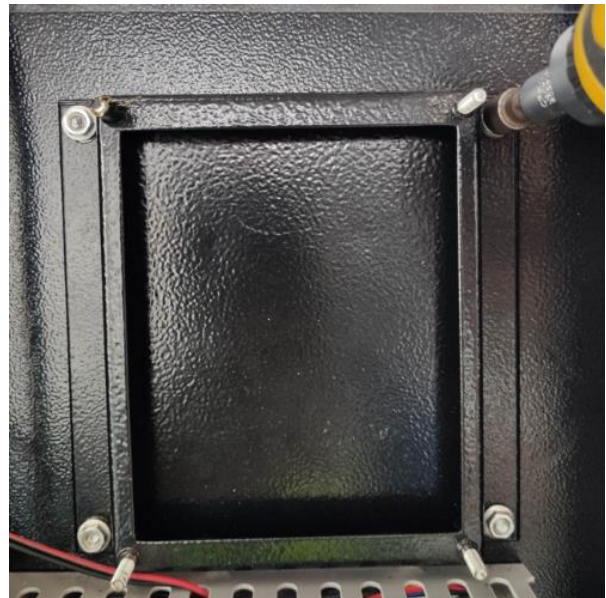
Step # 2 – Thread the antenna cable into the vending machine and place duct tape over the hole.

**NOTE:** Depending on the situation you may want to place the antenna in the centre or back centre of the vending machine and duct tape the cable to make unauthorised access harder.



## #4 Remove the Upper Window Cover

Step #1 – Remove the upper window cover on the right side of the vending machine. Undo the four screws, remove the cover and bracket.

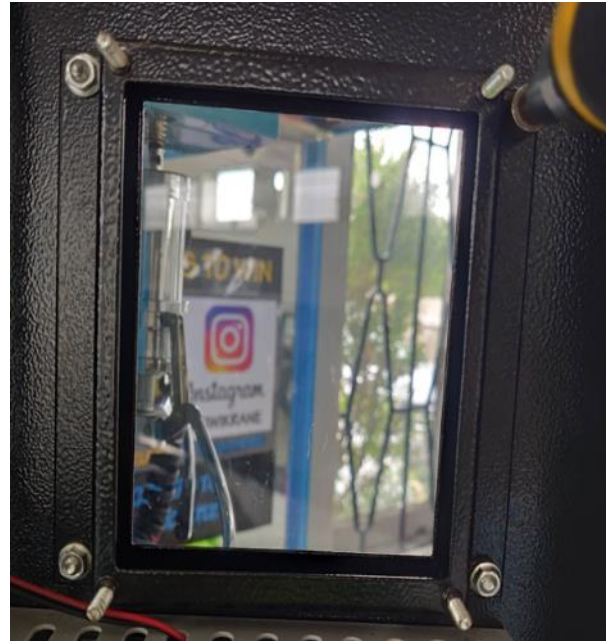






## #5 Install the Nayax Unit

Step #1 – Reinstall the vending machine bracket.



Step #2 – Install the Nayax unit and bracket



## #6 Install The Perspex Protector Sheet

Step #1 – Remove the 4 screws holding on the back computer.

**NOTE: You only need to complete this step if the Perspex bolts are too close and your ability to undo them is restricted.**



Step #2 – Remove the bolts holding the current Perspex Protector in place and remove it from the machine.



Step # 3 – Find a suitable location for the new Perspex Protector so it covers the Nayax Unit, mark the holes with a marker pen, drill the required holes and attach using the supplied bolts.

**NOTE: Double check the locations of the holes before drilling to avoid drilling into cables or circuit board.**



Reinstall the screws on the computer from Step #1 if removed.



## #7 Install Cables

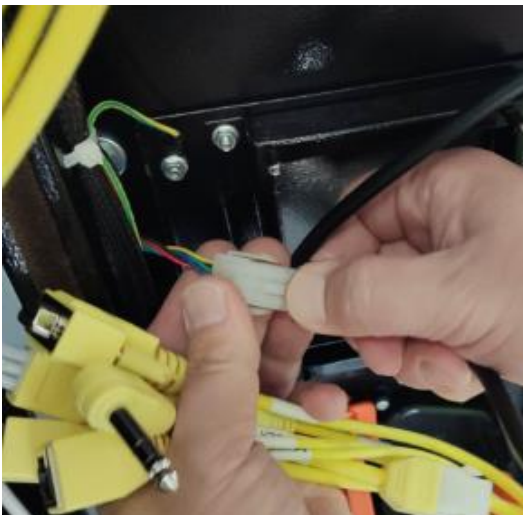
Step # 1 – Connect Antenna.



Step #2 – Connect NAYAX Cable.



Step # 3 – Disconnect the Coin Mechanism Cable plug.



Step # 4 – Reconnect the Coin Mechanism Cable to the FEMALE MDB plug.



Step # 5 – Connect the plug previously used by the Coin Mechanism to the MALE MDB plug.



Step #6 – Tidy Cables.



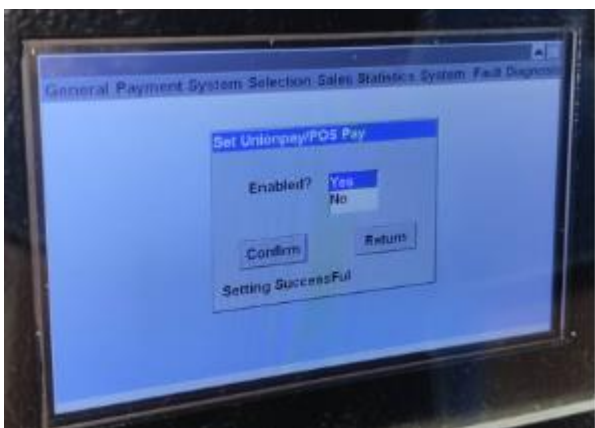
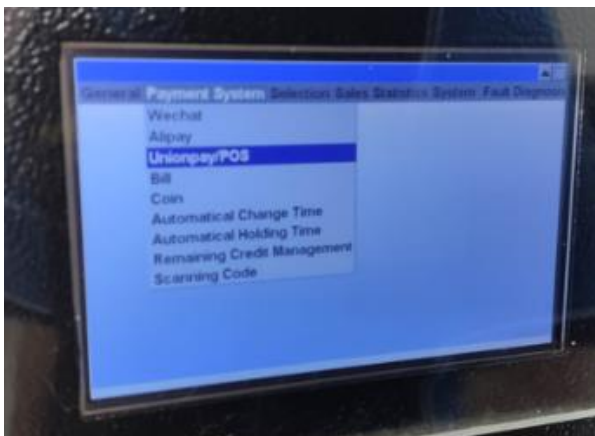


## #7 Record Data, Enable Reader and Test

Step #1 – Take a photo to record Sales (especially total sales) at this point.

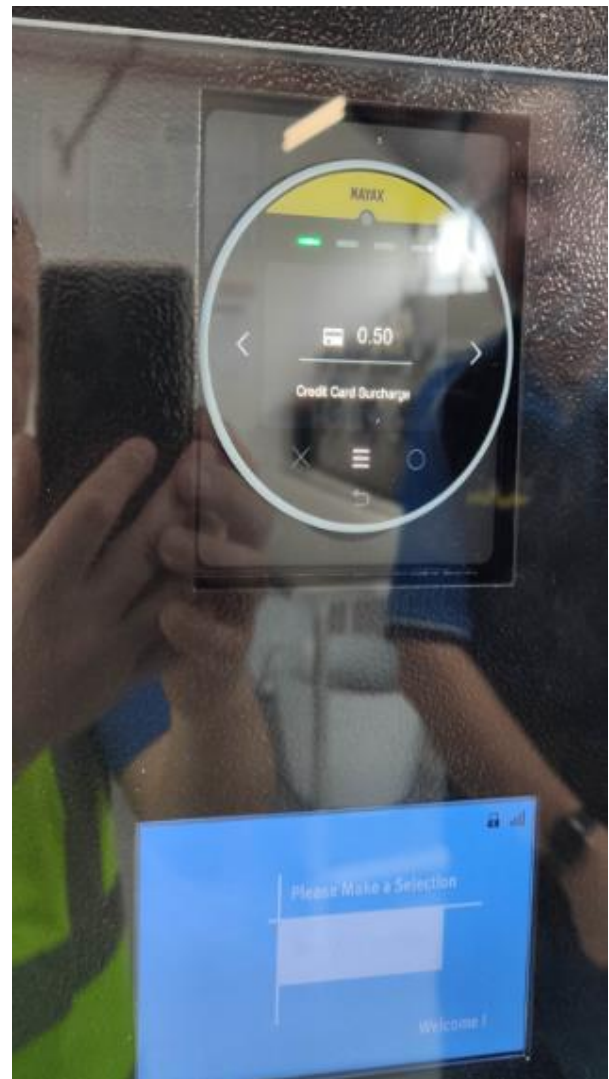


Step #2 – Under Payment Systems. Choose Unionpay/POS and Enable this selection.



Step #3 – Power Off the vending machine, wait at least 15 seconds and repower.

Step #4 – Confirm the Nayax Reader Powers up correctly and use your Nayax FOB to make a purchase.



Step #5 – If vend is successful check “Total Sales” and “IC Sales” has increased by the amount of purchase (not including the \$0.50 transaction fee – unless this is a Credit Card only machine and the fee is already included in the price of the vend)



## #8 – Record The New Meter Readings On Your Commission Slip

## #9 – Congratulations You Have Installed Your Nayax Credit Card Reader

If things haven't worked as planned, please give us a call.

Otherwise, congratulations on installing your Nayax Credit Card Reader! Sit back and admire your handywork. 😊

## #10 – Going Forward

### FOB

The FOB is a way to test the Nayax unit is working correctly. It only charges 1% of the transaction value + GST (it's cheaper than using your credit card).

You don't need to do this every time you visit the vending machine. This will only need to be done if there is an issue or we are asking you to test the Nayax Unit for a particular reason. You can tell if the Nayax Unit is working by looking at the screen and you can see the transaction records online.

### Paying Commission

We recommend moving any sites you install a Nayax Credit Card Reader on onto a bank transfer, rather than cash. Most sites will already be like this.

**Please Note:** Although the reader charges a customer \$5.50 – only the item vended cost is recorded in "Total Sales" and "IC Sales" (and therefore also recorded on the Commission Slip).

Commission should only be paid on the \$5.00, not the \$5.50 as the extra \$0.50 is covering transaction charges.

If you have refunded someone electronically, please remember you will need to add Test Credits to the Commission Slip to account for this.